



Filing a Return as a Ethanol Producer Manual Data Entry

FILE AND PAY AT:

http://sd.gov/epath

BENEFITS OF EPATH

- Provides 24/7 access to file and pay returns by electronic means
- Easy Data entry or Data upload
- System does all calculations
- Pay by ACH Debit or ACH Credit

Features

- Amend returns online
- Review returns, payments, outstanding returns, and account balances
- Make payments
- View pending payments and make changes to pending payments
- Use bank account for a one-time payment or save account information for future payments
- Use one EPath account to file and pay taxes for multiple licenses for same owner
- Assign additional users access to specific licenses on your EPath account
- Change your password, security questions, and email address at any time



EPath Help

Login >

Log in to your Account

Username: Password:

Forgot your Password?

Continue

Create an Account

If you are not already using EPath to access your account, create an account now.

Create Account

Watch Video on Creating an Account

Use EPath to file and pay the following taxes:

911 Emergency Surcharge

Bank Franchise Tax

Contractors' Excise Tax

Sales and Use Tax

Motor Fuel:

Biodiesel Producer Blender

Ethanol Producer Ethanol Broker

Importer/Exporter LNG

LPG User LPG Vendor

Supplier

If you don't have an EPath account and Make a Payment > need to make a payment by ACH Debit or Credit Card for the Taxes Listed above.

If you owe tax and do not have a tax license, please call 1-800-829-9188.

Due Dates Calendar

Please refrain from using the browser's back button while using this site. This site uses SSL (Secure Sockets Layer) encryption to protect your information.

Privacy Statement



Each • has help information, simply point to the • to display the information.

Main Menu >

File and/or pay taxes.

- ▶ File or Amend Return/Payment ¹
- ► Upload Additional Documentation 19

Select an account function to perform.

- ► Add/Edit User Accounts ①
- Cancel Licenses
- ▶ Print License Card

View History.

- ▶ View Account Activity ¹
- ► View Pending Items ①

► Payment Only ①

- ▶ Change Profile ¹ •
- ► Add a License
- ▶ View/Edit Pending Electronic Payments ¹ Output
- ▶ View Deleted Electronic Payments ①

Log out

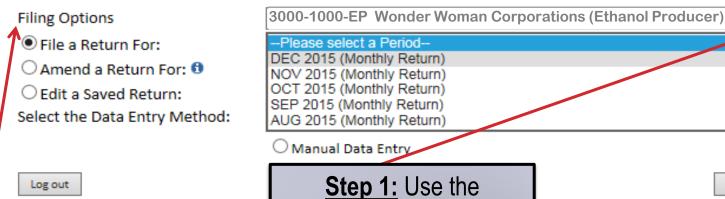
Main Menu ➤ File and/or pay taxes. File or Amend Return/Payment ① Dipload Additional Documentation ①

Tax Return Filing Menu ≻

Select the license, filing option and period. When finished click the 'Next' button on the bottom of the page.

Note: Only returns currently due or past due may be filed. Returns may be filed on or after the first of the month after the reporting period. (Example: May return is available June 1)

If the return you wish to file or amend is not listed under any of the three options, please call 1-800-829-9188.



Step 2: Choose from Filing Options to file, amend, or edit returns

dropdown boxes to display license numbers and returns

Next

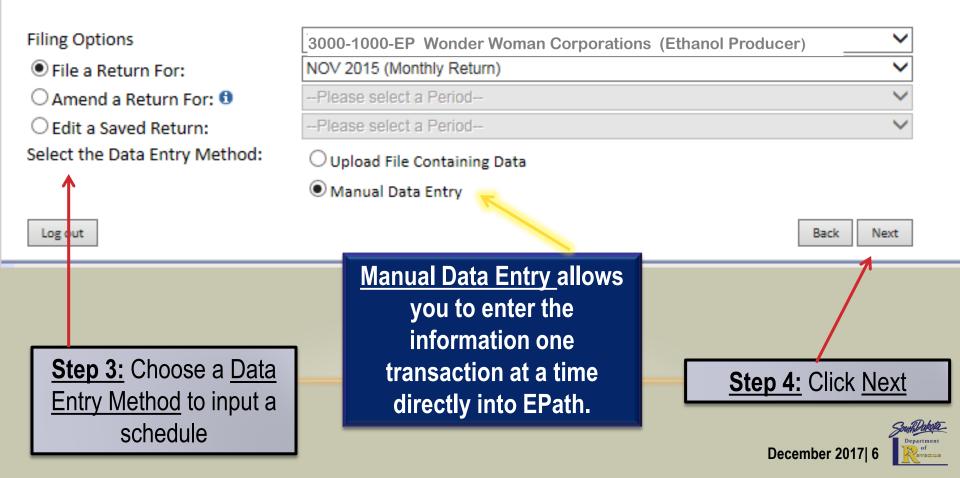
Back

Tax Return Filing Menu >

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PRODUCT TYPES, SCHEDULE TYPES, AND MODE OF TRANSFER

You will only be reporting Ethyl Alcohol sales so the product type entered will always be 123. Depending on the type of activity conducted, below are the schedule types and modes that you will use. When uploading an electronic schedule the following schedule types will automatically record the gallons you report on the line listed in the description box.

Schedule Type	<u>Description</u>
5	This schedule type will be used to report transactions of Ethyl Alcohol that was sold for use or used in licensed motor vehicles upon which fuel tax is due. This amount will be reported on Line 5 of the tax return.
6a	This schedule type will be used to report transactions of Ethyl Alcohol that was sold tax exempt to license Importer/Exporters for export. This amount will be reported on Line 4 of the tax return.
10	This schedule type will be used to report transactions of Ethyl Alcohol that was sent to other tax exempt entities. This amount will be reported on <u>Line 4</u> of the tax return.

How the fuel was transported will also need to be listed on the schedule. Below are the codes that will be used and what they stand for.

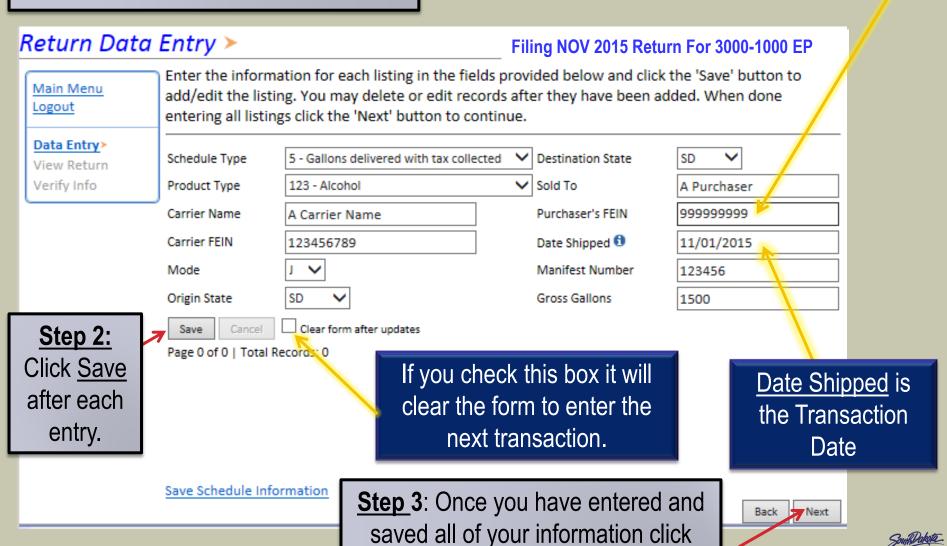
<u>Mode</u>	<u>Description</u>
J	Truck
R	Rail Car
В	Barge
PL	Pipeline

Example: Return Data Entry

Step 1: Enter the information from your records into each box.

The <u>Purchaser's FEIN</u> or <u>Social Security</u> cannot be substituted for <u>999999999</u> if they are not available

December 2017| 8



Next.

EPATH - Motor Fuel > Main Menu Logout DENATURED FUEL-GRADE ALCOHOL INVENTORY SALES File Definition File Layout File Upload File Preview Ethanol Producer EP Summary Payment Method Make Payment Verify Info

Filing NOV 2015 Return For 3000-1000 EP

Ethanol Producer Return

l	1. Total gallons of fuel-grade alcohol in inventory at begining of reporting period	Manual Entry
l	2. Total gallons of fuel-grade alcohol produced or upgraded during reporting period	Manual Entry
l	3. Subtotal gallons of fuel-grade alcohol (Add Lines 1 and 2)	20,000
l	4. Total gallons of fuel-grade alcohol sold to licensed brokers and exporters	5,900
l	5. Total gallons of taxable fuel-grade alcohol sold to non-licensed brokers and exporters	9,600
l	6. Total gallons of fuel-grade alcohol sold during reporting period (Add Lines 4 and 5)	15,500
J	7. Total gallons of fuel-grade alcohol in inventory at end of reporting period (Subtract Line 6 from Line 3)	4,500
	ENTHANOL PRODUCTION INCENTIVE	
	8. Total gallons biobutanol produced	Manual Entry
	9. Total gallons ethyl alcohol shipped out of the United State of America	Manual Entry
	10. Total gallons fuel-grade sold during reporting period (Record amount from Line 6 here)	15,500
	11. Total gallons fuel-grade alcohol produced out-of-state	Manual Entry
	12. Net gallons eligibile for production payment (Subtract Line 11 from Line 10 and add Line 8 + Line 9)	15,500
	13. Production Payment Rate	\$0.20
	14. Production payments allowance for this reporting period (Multiply Line 12 by rate on Line 13)	\$3,100.00
	TAXES AND FEES DUE	
	15. Allowance(If Filing on Time) (Multiply Line 5 by 0.0225)	0
	16. Fuel Tax Due (Subtract Line 15 from Line 5 and multiply by \$0.14)	\$1,344.00
	17. Tank Inspection Fee (Multiply Line 5 by \$0.02)	\$192.00
	18. Total gallons of natural gasoline used for denaturing alcohol	Manual Entry
	19. Total gallons of gasoline used for denaturing alcohol	Manual Entry
	20. Net Credit Due for gallons used as a denaturant (Multiply Lines 18 & 19 by \$0.28 tax rate)	\$0.00
	21. Tank Inspection Fee (Multiply Lines 18 & 19 by \$0.02)	\$0.00
	22. Total credit for this reporting period (Add Lines 20 and 21)	\$0.00

TIP: Calculate entries before continuing on in the process.

Step 1: Lines 1,2, 8,9, 11, 18, and 19 are entered in manually

Step 3: Click Next



Calculate

24. Interest

25. Penalty

23. Total taxes and fees for this reporting period

(Add Lines 16, 17, and subtract Line 22)

Total Due (Add Lines 23, 24, and 25)

Step 2: Click

Calculate

Back

\$1,735.68 Next

\$1,536.00

\$46.08 \$153.60 Example: Returns with Tax Due

On the Payment Method page you have the option to pay the tax amount due on your return. If no tax is due you will not reach this page.



Step 1:

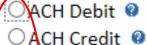
Choose a Payment Method

File Preview **EB Summary**

Payment Method>

Make Payment Verify Info

Select the Payment Method you will be using





A non-refundable convenience fee of 2.45% will apply if you pay by credit card.

Credit Card payments are processed by Elavon Inc. You will be taken to Elavon's site to enter your credit card information after you submit your return.

No Payment at this time. (Interest will apply to late payments.)

If you choose to make a payment at a later date select No Payment at this time and click Next.

Step 2: Follow the prompts to make a payment if you choose to make a payment at this time

> Step 3: Click N<u>ext</u>

Back



Next

24. Interest Due

25. Penalty Due

26. Total Due (Add Lines 23, 24, and 25)

Main Menu Logout

File Definition
File Layout
File Upload
File Preview
Ethanol Producer
EP Summary>

Verify Info

remember to review your entries before continuing on in the process.

Ethanol Producer Return

	Ethanol Producer Return	
	DENATURED FUEL-GRADE ALCOHOL INVENTORY & SALES	
	1. Total gallons of fuel-grade alcohol in producer's inventory at begining of reporting period	20,000
	2. Total gallons of fuel-grade alcohol produced or upgraded during reporting period	80
	3. Subtotal gallons of fuel-grade alcohol (Add Lines 1 and 2)	20,080
	4. Total gallons of fuel-grade alcohol sold to licensed ethanol brokers and exporters	5,900
	5. Total gallons of taxable fuel-grade alcohol sold to non-licensed ethanol brokers and exporters	9,600
	6. Total gallons of fuel-grade alcohol sold during reporting period (Add Lines 4 and 5)	15,500
	7. Total gallons of fuel-grade alcohol remaining in inventory at end of reporting period (Subtract Line 6 from Line 3)	4,580
J	ETHANOL PRODUCTION INCENTIVE	
	8. Total gallons biobutanol produced	50
	9. Total gallons ethyl alcohol shipped out of the United State of America	35
	10. Total gallons fuel-grade sold during reporting period (Record amount from Line 6 here)	15,500
	11. Total gallons fuel-grade alcohol produced out-of-state	100
	12. Net gallons eligible for production payment (Subtract Line 11 from Line 10 and add Line 8 + Line 9)	15,485
	13. Production Payment Rate	\$0.20
	14. Production payments allowance for this reporting period (Multiply Line 12 by rate on Line 13)	\$3,097.00
	TAXES AND FEES DUE	
	15. Allowance (If fililng on time) (Multiply Line 5 by 0.0225)	0
	16. Fuel Tax Due (Subtract Line 15 from Line 5 and multiply by \$0.14)	\$1,344.00
	17. Tank Inspection Due (Multiply Line 5 by \$0.02)	\$192.00
	18. Total gallons on natural gasoline used for denaturing alcohol	1,500
	19. Total gallons of gasoline used for denaturing alcohol	5,000
	20. Net Credit Due for gallons of gasoline and/or natural gasoline used as a denaturant (Multiply Lines 18 & 19 by \$0.28 tax rate)	\$1,820.00
	21. Tank Inspection Fee (Multiply Lines 18 & 19 by \$0.02)	\$130.00
	22. Total credit for this reporting period (Add Lines 20 and 21)	\$1,950.00
	23. Total taxes and fees for this reporting period (Add Lines 16, 17, and subtract Line 22)	(\$414.00)

Click Next

Back

(\$404.00) Next

\$0.00

\$10.00



Verify Information ≻

Main Menu Logout

File Definition

File Layout

File Upload

File Preview Ethanol Producer

EP Summary Verify Info≻ Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.

To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button.

Return Information

License: 3000-1000-EP

Name: WONDER WOMAN CORPORATIONS

File Code: Required Calendar Monthly

Period: 11/2015

Return Due Date: 3/23/2016

Return Type: EP - Original

Total Tax Due: (\$414.00) Interest/Penalty: \$10.00 Total Due: (\$404.00)

Payment Type:

Filing Agreement

By rekeying my log in password I declare and affirm under penalty of perjury that this return has been examined by me, and to the best of my knowledge and belief is in all things true and correct. I understand that by submitting this return electronically it is my intention to have the South Dakota Department of Revenue accept it as filed.



Login Password:

Reminder: Clicking Submit will finalize the filing process. Make sure to look everything over one last time.

Back

Submit



Confirmation Information >

Confirmation

Confirmation Number: 117251341694570807
Date Submitted: Jun 09, 2016 5:25 PM

Return

License: 3000-1000-EP

Period: 11/2015

Return Type: EP- Original

Return Due Date: Mar 23, 2015

Total Amount Due: -\$404.00



View/Print Full Return

Print

Main Menu

Please Note: You will
NOT be able to print
your return after you
return to the main menu.
Click View/ Print Full
Return to print your
return



Find additional information and instructions for using EPath at: http://dor.sd.gov/epath/

Questions?

Call: **605.773.8178**

Email: <u>sdmotorfuel@state.sd.us</u>